***Form B***

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| HEC Logo | **Ph. D. Program Review University Proforma*****This Proforma is to be completed by the university prior to the*** ***HEC Program Review Committee Visit*** |

**Name of University:**

**Name of the Department:**

**Number of Ph. D. students: Number of M. Phil students:**

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| **Checklist Covering Minimum Criteria** |

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| S# | Item | Number | Remarks |
|  | **a) Students** |  |  |
| 1 | Number of students who have completed 16 years of schooling/ 124-136 credit hour study  |  |  |
| 2 | Number of students who have cleared GRE type test (NTS test) |  |  |
| 3 | Number of students who have completed a minimum of 30 graduate level, post bachelor, credit hours (minimum of credit 24 course work) |  |  |
| 4 | Number of students who have completed M.Phil thesis |  |  |
| 5 | Number of students who have GPA > 3 |  |  |
| 6 | Number of students who have cleared international GRE Subject test or equivalent |  |  |
| 7 | Number of students who have completed course work of 18 credit hours beyond M. Phil |  |  |
| 8. | Number of students who cleared the comprehensive exam |  |  |
| 9. | Number of students whose thesis has been evaluated by minimum two foreign experts |  |  |
| 10. | Number of students who have defended their thesis |  |  |
| 11. | Number of students who have published (accepted for publication) at least one paper in a HEC approved journal |  |  |
| 12. | Number of students conferred or awaiting to be conferred the Ph.D. degree |  |  |
| 13. | Number of students who have submitted soft & hard copy of their thesis to HEC |  |  |
|  | **b) Faculty** |  |  |
| 1 | Number of students being supervised by one full time faculty member |  |  |
| 2 | Number of student who have a Ph.D. Advisory Committee according to HEC guidelines |  |  |
| 3. | Number of Ph.D. faculty members available for each department of the university offering a Ph.D. Program |  |  |

***Note: The form and guidelines for filling the form are also available on QAA, HEC webpage (http://www.hec.gov.pk/InsideHEC/Divisions/QALI/QualityAssuranceAgency/Pages/Main.aspx)***